

Architectural Review Application Form

Robin Meadows Homeowners Association | Hillsboro, OR 97123

E-MAIL: robinmeadowshoa@gmail.com

Date submitted: _____

Applicant name: _____

Address:

Lot #: _____

Phone #: _____ **E-mail address:** _____

Modification type:

- ☐ Landscape
- ☐ Construction
- ☐ Other

Expected completion date: _____

Additional information:

Please include with this application, a simple footprint drawing of where the work will be located on your lot in relation to your lot lines and home. If you plan to build any structures, please LIST THE TYPES OF MATERIALS you plan to use, as well as the COLOR TO BE APPLIED, and SHOW THE DESIGN of the structure.

Note that all construction and installation of any improvements shall comply with local, state, and federal building and land use regulations. Compliance with these regulations

is the responsibility of the homeowner. This review and approval is not a review, nor an approval, for compliance with any local, state, or federal building or land use regulations.

Building, electrical, or plumbing permits may be required. The determination of the necessity of any permits is the responsibility of the homeowner. Obtaining any necessary permits is the responsibility of the homeowner.

Changes to the proposed plan necessitated by permits or compliance with local, state, or federal building or land use laws are subject to additional review by the Architectural Review Committee (ARC).

Please submit this application to the Robin Meadows Board 30 days prior to beginning your project. The ARC will do all it can to have your application reviewed in a timely manner so as not to impede the timely completion of your project.

Homeowner - please do not write below this line

Architectural Review Decision

- ☐ Approved
- ☐ Approved with conditions
- ☐ Disapproved

Comments or conditions to approval:

Signature: _____

Date: _____

ARCHITECTURAL SUBMITTAL CHECKLIST

☐ **Application:**

Please complete the attached application.

☐ **Description of project(s):**

Include a complete description of materials and dimensions (width, height, depth). Please include a color description. If painting your project, please submit a color sample.

☐ **Site Plan (See example below):**

Which includes, but is not limited to, location of project(s), distance, dimensions and setbacks from lot lines.

☐ **Submit:**

If via e-mail, available programs are: Microsoft Word, Microsoft Excel, or hand drawings or you can print out the form and submit it during a monthly meeting.

